

2. Pupils (KS2)

Carleton St Hilda's Primary School is committed to safeguarding and promoting the welfare of children. All pupils use computer facilities including Internet access as an essential part of learning, as required by the national curriculum, therefore, gaining pupils' and parents' agreement to online safety rules is important.

This Acceptable Use Agreement is intended to ensure:

- that young people will be responsible users and stay safe while using the internet and other digital technologies for educational, personal and recreational use.
- that school systems and users are protected from accidental or deliberate misuse that could put the security of the systems and will have good access to digital technologies to enhance their learning and will, in return, expect the pupils to agree to be responsible users.

I understand that I must use school systems in a responsible way, to ensure that there is no risk to my safety or to the safety and security of the systems and other users.

This is how we stay safe when we use computers:

For my own personal safety:

- @ I ask permission before using the internet.
- @ I only use the internet when an adult is in the same room.
- @ I only use apps and websites that an adult has chosen for us.
- @ I immediately close any webpage that we are not sure about.
- @ I only enter items into a search engine if I am confident that they are suitable for use in school.
- @ I will immediately report any unpleasant or inappropriate material or messages or anything that makes me feel uncomfortable when I see it online.
- @ I will be honest when talking to adults about my online activity.
- @ I do not download anything.
- @ I will be aware of "stranger danger", when I am communicating online.
- @ I will keep my username and password safe and secure – I will not share it
- @ I will not reveal or share personal information about myself or others when online
- @ I understand that the school will monitor my use of the systems, devices and digital communications.
- @ I only e-mail people an adult has approved.
- @ I do not open emails from anyone I do not know.
- @ I send emails and attachments that are friendly and polite.
- @ I will never arrange to meet anyone I do not know in real life
- @ I do not use internet chatrooms.

I will act as I expect others to act toward me:

- @ I will be polite and responsible when I communicate with others, I will not use strong, aggressive or inappropriate language and I appreciate that others may have different opinions.
- @ I will not take or distribute images of anyone without their permission.



When using the internet, I recognise that:

- @ I should ensure that I have permission to use the original work of others in my own work
- @ When I am using the internet to find information, I should take care to check that the information that I access is accurate, as I understand that the work of others may not be truthful and may be a deliberate attempt to mislead me.

I understand that I am responsible for my actions, both in and out of school:

- @ I understand that the school also has the right to take action against me if I am involved in incidents of inappropriate behaviour, that are covered in this agreement, when I am out of school and where they involve my membership of the school community (examples would be online bullying, use of images or personal information).
- @ I understand that if I fail to comply with this Acceptable Use Policy Agreement, I will be subject to disciplinary action. This may include loss of access to the school network / internet, suspensions, contact with parents and in the event of illegal activities involvement of the police.

A list of pupils whose parents have not consented for Web publication of works and photographs and for internet access will be held in the office for staff to refer to when appropriate.

Created: 21st September 2015

Updated: 5th September 2017



Carleton St Hilda's Primary School

Online Safety Rules

All pupils use computer facilities including Internet access as an essential part of learning, as required by the National Curriculum. Both pupils and their parents/carers are asked to sign to show that the online safety rules have been understood and agreed.

Pupil:	Class:
Pupil's Agreement <ul style="list-style-type: none"> - I have read and I understand the school online safety rules. - I will use the computer, network, Internet access and other new technologies in a responsible way at all times. - I know that network and Internet access may be monitored. 	
Signed:	Date:

Parent's Consent for Internet Access

<p>I have read and understood the school online safety rules and give permission for my son / daughter to access the Internet. I understand that the school will take all reasonable precautions to ensure that pupils cannot access inappropriate materials but I appreciate that this is a difficult task.</p> <p>I understand that the school cannot be held responsible for the content of materials accessed through the Internet. I agree that the school is not liable for any damages arising from use of the Internet facilities.</p>
Signed:
Date:
Please Print Name:

